

HOST CHECKLIST

We hope this checklist is helpful as you plan your Friendsgiving event. Don't hesitate to contact us at friendsgivingnkh@strength.org if you need any additional support.

Getting Started

- Once you've registered, [log in to customize your Fundraising Center](#). Here you can invite people to make a donation to your fundraiser or use our email template tools to invite friends to your event.
- Check out our list of [Host Resources](#) to help you plan your event. We also have a [Pinterest](#) page for inspiration.
- Save-the-date: Email your guests to invite them to attend and support your Friendsgiving fundraiser.

Early Bird Gets the Worm

- Now's the time to decide how you'd like to raise funds for No Kid Hungry. We've posted [our top ideas](#), but we encourage you to get creative! This is a new initiative so we're eager to see what people come up with. Plus we have [some really great incentives](#) for our top fundraisers.

Get The Word Out

- Update your team page with new details and send reminder emails to your friends and family about your event. (Email templates are available in your Fundraising Center.)
- Ask friends who can't join you for Friendsgiving to still give to your fundraiser, promote it on Facebook, Twitter and other social media sites.

Get Into the Kitchen (and Start Decorating)

- Think about items you can make in advance and freeze or store.
- Don't be afraid to make it a potluck event!
- Ask local bakeries and supermarkets to donate baked goods for your event.
- Check out our [Pinterest](#) page for ideas on recipes, cocktails, leftovers, décor and more.
- We created some templates, from name tags to No Kid Hungry info sheets for you to share with friends at your event. You can find those on our [Host Resource Center](#).

Smile for the Camera

- We would love for you to share your pictures and ideas with us. Share them on social media using #friendsgivingNKH, or email them to us at friendsgivingnkh@strength.org.

Submit Your Friendsgiving Funds

- Encourage your friends to donate online directly to your fundraising page. If you want to collect cash or checks, you can submit them to Share Our Strength–Friendsgiving for No Kid Hungry, 1030 15th Street NW, Suite 1100W, Washington, DC 20005. Make checks payable to Share Our Strength. Be sure to include a note with your name on it so we can add the funds to your fundraising total. Remember, we have incentives for the top fundraisers!

Don't Forget to Say Thanks

- Now that you're done, take the time to thank everyone who contributed to your fundraiser.
- Please also take a moment to congratulate yourself on a job well done and know that you made a difference by helping to ensure that no kid grows up hungry.